

7 August 1974

MEMORANDUM FOR: Senior Training Officer DDI  
SUBJECT : Nominations for Executive Seminar

1. Nominations are due in my office not later than 20 September for the Science, Technology and Public Policy seminar at Oak Ridge, 1 - 13 December 1974.
2. The Agency has one space reserved for this seminar. (DDI requested one space.)
3. Please submit six copies of all nomination papers for your candidate--an up-to-date biographic profile, the most recent fitness report, and a statement giving reasons for proposing attendance at the seminar.

██████████  
Executive Secretary  
Training Selection Board

25X1A



25X1A

ES-TSB ██████████ :maq  
Distribution:  
Orig - Adse  
2 - ES-TSB

*DDST (bwi) SENDING PAPERS*

# NOMINATION FOR INTERAGENCY TRAINING

COURSE	1. Course title <b>Approved For Release 2000/06/13 : CIA-RDP78-04202A000200160014-1</b> <b>Seminar for New Managers</b>	2. Cost <b>\$ 1125</b>
	4. Dates of course <b>13 October - 1 November 1974</b>	3. Agency offering course <b>Civil Service Commission</b>
		5. Location of course (City, State) <b>Kings Point, New York</b>

25X1A NOMINEE	6. Name (First) (Initial) (Last) (Mr., Miss, Mrs.) 	7. Position title <b>Personnel Officer Deputy Branch Chief</b>
	8. Home address 	9. Pay plan and grade <b>GS-13</b>
		10. Office telephone (including Area Code) <b>202 - 351-1100</b>
11. Enter here special information required by the course announcement  <b>Appointed to managerial position: July 1974</b>		

AGENCY	12. Billing address (including ZIP Code) <b>Registrar, Office of Training Central Intelligence Agency Washington, D.C. 20505</b>	13. Approving official (signature and title) <b>Registrar, Office of Training</b>
		14. Date <b>4 September 1974</b>
		15. Telephone (including Area Code) <b>202 - 351-2193</b>

**Registrar, Office of Training  
Central Intelligence Agency  
Washington, D.C. 20505**

16. Return address of nominating agency (including ZIP Code)  
←

## FOR USE BY AGENCY OFFERING TRAINING—DO NOT FILL IN THIS PART

ACTION	17. Nominee is: <input type="checkbox"/> Selected as nominated <input type="checkbox"/> Selected for alternative dates (see Remarks) <input type="checkbox"/> Not selected (see Remarks)	18. Remarks
	19. First session of class meets	

## INSTRUCTIONS TO NOMINATING AGENCY

1. Observe the Nominating Criteria and Special Instructions in Course Announcement or Bulletin before completing this form.
2. All requested information, Items 1 through 16, must be furnished. Use typewriter to complete form.
3. Submit the original and the first three copies (do not remove carbons) to the agency offering the training. See Course Announcement or Bulletin for correct address. The agency submitting the nomination may retain the additional two copies.
4. A copy of this form will be returned by the agency sponsoring the training, indicating the action taken on the nomination in the ACTION block.

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INTERNAL USE ONLY



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CONFIDENTIAL



SECRET



SECRET

## ROUTING AND RECORD SHEET

SUBJECT: (Optional)

FROM:

Executive Secretary  
Training Selection Board

EXTENSION

2193

NO.

DATE

19 August 1974

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S  
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Chairman  
Training Selection Board

8/19

K

Attached for your consideration are three nominations for the "Seminar for New Managers" at Kings Point, 13 October - 1 November 1974:

GS-14, OSR  
-13, OP  
-13, OWI

The Agency has one space reserved for this seminar.

Please return these papers to me indicating your ranking of the candidates.

4.

25X1A

5.

6.

7.

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25X1A

9.

10.

11. Executive Secretary  
Training Selection Board  
1036 Chamber of Commerce

12.

1-1-2-2-3

(9)

PER CHAIRMAN VOTE

2-2-1-3-1-9

3-3-3-1-2-12

15.

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FORM  
3-62

610

USE PREVIOUS  
EDITIONS

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25X1A



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1. Dr. Karl H. Weber  
6 F 20 HQS

8/20

KHW

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11. Executive Secretary  
Training Selection Board  
1036 Chamber of Commerce

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1. [REDACTED]  
3 C 43 HQS

20  
CWS

jm

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1. Mr. Fred W. Janney  
5 E 56 HQS

21 Aug J

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3-62

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